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1. Personal details

Title Mr Mrs Ms Miss Other

If other, please specify

Legal surname

Legal first name/s

Preferred name (if different)

Date of birth

Day	Month	Year			

Gender

Male Female

Is English your first language?

Yes No

Have you enrolled at Whitireia before? Yes No

If you were previously enrolled at Whitireia under a different name, what was that name?

Student ID (if known)

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National Student Number/NSN (if known)

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3. Study choice

Programme name

Start date

Level

Programme code

Papers/modules (if applicable)

Semester

Papers/modules (if applicable)	Semester

Do you intend to study full-time or part-time?

Full-time Part-time

Where do you intend to study?

Porirua Wellington Kāpiti
 Auckland Distance Online
 Petone

Please check our website or contact us to ensure the programme you wish to study is offered at your preferred campus and has part-time options available (if applicable)

Do you expect to complete your qualification this year?

Yes No

2. Contact details

Postal address

Suburb

Town/City	Postcode

Postal address while studying (if different)

Suburb

Town/City	Postcode

Telephone

Mobile

Email address

How would you prefer to receive correspondence from us?

Email Post

OFFICE USE ONLY

IEC		Date	Initial
Received from applicant			
AP <input type="checkbox"/>	AA <input type="checkbox"/>	Letter <input type="checkbox"/>	Inv <input type="checkbox"/>
AR <input type="checkbox"/>	AD <input type="checkbox"/>	AW <input type="checkbox"/>	EA <input type="checkbox"/>

FACULTY		Date	Initial
Accept	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Comments			

4. Entry requirements

Entry criteria differs for each programme. To assist us in processing your application, please include all required documentation, e.g. your CV or academic transcript. Certain programmes require an Additional Information form to be completed. Please check our website or contact us for details.

Please select one of the following and state how you meet the entry criteria below

- I have met the entry criteria
- I need to discuss my entry into the programme (please specify below)
- I am still studying to meet the entry criteria
- Special entry (please specify below)

5. Fee payment details

Your fees are due for payment **before** the start of your programme of study. Please indicate how you intend to pay your fees. **Tick only one box**

- Student loan

! Apply at www.studylink.govt.nz for your financial assistance. Start your application as soon as possible to avoid delays. Use the StudyLink website tools to ensure you are eligible for a student loan and/or allowance. If your loan application is not approved, you will still be liable for any fees due.

IRD no - -

- Invoice company or employer

! Attach a letter of authority from the company or your employer. If this is not supplied, the invoice will be in your name. If the company or your employer does not pay your fees, you will be liable for any fees due.

- Other Please specify
i.e. credit card, Eftpos, ACC, Work and Income, cash

! Some short courses and night classes are not eligible for loans. Please check our website or contact us for details.

6. Citizenship details

Please indicate your citizenship or permanent resident status.

Tick only one box

- New Zealand citizen Australian citizen
- Other, please specify
- New Zealand permanent resident or refugee; state when residency was granted
Month Year



You must produce your New Zealand or Australian birth certificate, or passport or international passport with Permanent Residence Visa to verify your residency status. Verified copies of original documents are acceptable.

7. Ethnicity

Which ethnic group/s do you belong to? **Tick up to three boxes**

- 111 NZ European/Pakeha 341 Niue
- 211 NZ Māori 351 Tokelauan
- If you identify as NZ Māori, please indicate your Iwi. List up to three**
-
- 361 Fijian
- 371 Other Pacific Peoples
- 411 Filipino
- 412 Cambodian
- 121 British/Irish 413 Vietnamese
- 122 Dutch 414 Other Southeast Asian
- 123 Greek 421 Chinese
- 124 Polish 431 Indian
- 125 South Slav 441 Sri Lankan
- 126 Italian 442 Japanese
- 127 German 443 Korean
- 128 Australian 444 Other Asian
- 129 Other European 511 Middle Eastern
- 311 Samoan 521 Latin American
- 321 Cook Islands Māori 531 African
- 331 Tongan 611 Other

If you selected Other European, Other Pacific Peoples, Other Southeast Asian, Other Asian or Other, please specify

8. Secondary education

What was the name of the last secondary school you attended? State **overseas** if applicable

What was your last year at secondary school?

What is the highest level of achievement you hold from a secondary school? **Tick only one box**

- ⁰⁰ No formal secondary qualification
- ¹¹ 14 or more credits at any level
- ¹² NCEA Level 1 or School Certificate
- ¹³ NCEA Level 2 or Sixth Form Certificate
- ¹⁴ University Entrance
- ¹⁵ NCEA Level 3, Bursary or Scholarship
- ⁰⁹ Overseas qualification (includes International Baccalaureate and Cambridge Exams)
- ⁹⁸ Other



Your highest level of achievement may be an award such as School Certificate, or you may have achieved a number of credits or a National Certificate at a certain level on the National Qualifications Framework. Your NZQA Record of Learning shows how many credits you have.

9. Tertiary education

Have you enrolled in a tertiary institution since leaving secondary school?

- Yes No

If yes, what was the year of your first enrolment?

What was the name of the tertiary institution at which you studied?

What is the highest academic qualification you hold from a tertiary institution, e.g. certificate, diploma, degree?



Tertiary institutions include universities, polytechnics, colleges of education, private training establishments, or wānanga, either in New Zealand or overseas. Do not include enrolments in STAR, community or hobby classes.

10. Prior activity

What was your main activity or occupation in New Zealand as at 1 October last year? **Tick only one box**

- ⁰¹ Secondary school student
- ⁰² Non-employed or beneficiary
- ⁰³ Wage or salary worker
- ⁰⁴ Self-employed
- ⁰⁵ University student
- ⁰⁶ Polytechnic/Institute of Technology student
- ⁰⁷ College of Education student
- ⁰⁸ House person or retired
- ⁰⁹ Overseas (irrespective of occupation)
- ¹¹ Private Training Establishment student
- ¹² Wānanga student

11. Learning and disability support

Do you live with the effects of injury, long-term illness, disability or learning difficulty?

- No Yes

Please select all that apply

- Autism Blind Hearing impairment
- Deaf Mental health Vision impairment
- Physical Intellectual Specific learning disability
- Other Medical (temporary) Medical (chronic or on-going)

Is there anything else that could impact on your learning that we could help you with e.g. anxiety, depression, medication?

Would you like to discuss any of the above?

- Yes No

12. Emergency contact details

Who should we contact in case of emergency?

Name

Telephone

Mobile

Relationship

13. Marketing information

How did you find out about us?

- ⁰¹ Newspaper ⁰⁵ School
- ⁰² Television ⁰⁶ Word of mouth
- ⁰³ Event/expo ⁰⁷ Other
- ⁰⁴ Website/online

14. Enrolment information

Disclaimer

Whitireia reserves the right to cancel or postpone any of the courses and/or programmes and shall not be liable for any claim other than the proportion of course/programme fees which the cancelled portion bears. Some courses and programmes may be dependent upon formal approval, Ministry of Education funding allocation and number of enrolments.

Privacy information

Whitireia collects and stores information from this form to comply with government statutes and regulations. It may also be used to select students for qualifications and for internal reporting. Information may be sought from other educational organisations for the purpose of verifying academic records.

Whitireia and WelTec are working together to offer students more study options and more places to study. To do this, WelTec and Whitireia share student information for the purposes of planning delivery and to make sure students have access to the services they need. Shared services include Library and Information Services, Learning Support, Disability Support, Careers Advice, and the confidential management of student complaints.

When required by law, we will release information to government agencies as directed. Information may be disclosed to other agencies, such as the Ministry of Education, Audit New Zealand, New Zealand Qualifications Authority, Skill New Zealand, Industry Training Organisations, industry licensing and registration bodies, secondary schools, other tertiary institutions and providers of work experience, where applicable.

At certain times, Whitireia captures photographs and videos of its students. Signing this form gives Whitireia the right to use these photographs and videos in any of its marketing material, including print and online. Any photographs and videos taken will only be used in a tasteful, relevant and culturally sensitive manner.

In signing this form, you authorise such disclosure. Whitireia observes the general conditions governing the release of information. You may see information about you and amend any errors.

15. Checklist

To ensure we are able to process your application, make sure you have:

- completed **all** required sections of this form
- attached **all** necessary documentation to confirm your citizenship and identity
- signed the declaration (section 16)
- attached any required entry documentation, e.g. CV or academic transcript



Verified copies of original documents are acceptable. A verified copy is a photocopy of the original document, which has been signed by a solicitor, Justice of the Peace (JP) or kaumātua as being a true copy of the original. If you are applying to enrol in person, original documents will be photocopied and returned to you.

16. Declaration

In signing this Application to Enrol form, I undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. The Whitireia policy on withdrawal and refund of fees may be obtained from Information & Enrolment.

In signing this Application to Enrol form, I undertake to comply with the published rules and policies of Whitireia, which may be obtained from Information & Enrolment.

I declare that, to the best of my knowledge, all the information supplied on and with this Application to Enrol form is true and correct. I agree to abide by the conditions and I consent to the disclosure of personal information as described below. I acknowledge that my enrolment is not complete until I have provided all relevant personal information, established my identity, and paid all the relevant fees and charges in accordance with the Whitireia terms and conditions of enrolment.

I acknowledge that my personal information will be held by my local library, and by the regions's libraries if I opt into SMART, to provide library services to me.

Signature of applicant

I declare that I am the applicant named on this form.

Signature

Name of applicant

Date

Day

Month

Year

Signature of parent/guardian

(if applicant is less than 18 years old)

I declare that I am the parent/guardian of the applicant named on this form who is under the age of 18. I approve this application and undertake to pay the fees and any programme related costs (including all unreturned library items), as they become due.

Signature of parent/guardian

Name of parent/guardian

Date

Day

Month

Year

Please return your completed form to:

WHITIREIA NEW ZEALAND
INFORMATION & ENROLMENT
DX BOX: SX33459,
3 WI NEERA DRIVE, PORIRUA 5022

www.whitireia.ac.nz · 0800 944 847 · info@whitireia.ac.nz